

IMSR DIPLOMA SYLLABUS

Sr. No.	Subject Name
1	MANAGEMENT CONCEPTS
2	ECONOMICS
3	HUMAN RESOURCES MANAGEMENT
4	ORGANIZATIONAL BEHAVIOR

DIPLOMA

MANAGEMENT CONCEPTS

- 1 PRINCIPLES OF MANAGEMENT
- 2 PLANNING
- 3 ORGANIZING
- 4 ORGANIZATION – GROUPING & DEPARTMENTATION
- 5 STAFFING
- 6 DIRECTING
- 7 MOTIVATION
- 8 COMMUNICATION
- 9 LEADERSHIP
- 10 CONTROLLING

ECONOMICS

- 1 ECONOMICS-SCOPE, METHODOLOGY AND LAWS
- 2 CENTRAL PROBLEMS OF ALL ECONOMIES
- 3 ECONOMIC SYSTEMS AND RESOURCE ALLOCATION
- 4 INDIVIDUAL AND MARKET DEMAND
- 5 ELASTICITY OF DEMAND
- 6 FACTORS OF PRODUCTION AND SPECIALIZATION

HUMAN RESOURCES MANAGEMENT

- I HUMAN RESOURCE MANAGEMENT - FUNCTIONS
- II HUMAN RESOURCE PLANNING

III RECRUITMENT AND SELECTION

IV TRAINING AND DEVELOPMENT

V PERFORMANCE APPRAISAL

VI WORKER'S PARTICIPATION IN MANAGEMENT

ORGANISATIONAL BEHAVIOUR

1 WHAT IS ORGANIZATIONAL BEHAVIOUR

2 PERSONALITY

3 LEARNING

4 WHAT IS PERFECTION & WHY IS IT IMPORTANT

5 MOTIVATION

6 FOCUS ON THE INDIVIDUAL

7 FOCUS ON INTERPERSONAL & GROUP PROCESSES

8 LEADERSHIP